



# PERMANENT art displays and other lighting programs



**Permanent Art Displays**, sometimes referred to as Medallions, are becoming popular in the City of Los Angeles. They are a unique means of identification for a community, and may be a part of streetscapes. The following will provide a general overview of the process to obtain a permit for the installation and specific requirements of weight and size.

## Process

An application may be obtained on the Bureau's website: [www.lacity.org/bsl](http://www.lacity.org/bsl)

## Application

An application must be submitted with the following items and information:

- Area map depicting the limits of the requested installation and pole locations.
- Rendering of the art display.
- Contact person for further requests.
- Identification of group who will maintain the medallions.
- Letter of support from the Council Office.

## Preliminary Approval

Upon receipt of the application, the Bureau will respond within 10 days. Once preliminary approval is obtained, the following must be submitted.

- A sample of art display, including brackets.
- Shop drawings of the entire installation, including size, weight and thickness of each art display.
- Proof of liability insurance from the maintenance group.
- Cash deposit of \$2,000.00.

## Final Approval

Upon receipt of the requested items the Bureau will respond within 30 days. Once final approval is given, installation can proceed.

## Important Restrictions and Requirements

- **Mounting locations:** The bottom of the art display shall be mounted at 16' from the base of the pole for all poles 25 feet or higher.
- **Size:** The display shall be no more than 8 square feet.
- **Weight:** The display and brackets shall weigh no more than 15 pounds.

Displays shall not be placed on poles with traffic signal equipment or poles less than 25' in height. Displays shall not be energized or have any electrical components. Commercial content of any kind is prohibited.

The Bureau will not maintain these structures, and the community will need to inspect the attachments every year and certify that they are safe.

**For further information or questions**, please call the Bureau at (213) 847-1459.